



District Technician – Ag Focus Job Description

Full Time 32-40 hrs./wk.

Primary Duties:

- Provide technical assistance to producers, landowners, stakeholders addressing agricultural resource concerns by conducting field surveys, evaluations, written conservation plans, and nutrient management plans.
- Participate in and earn certification related to agriculture conservation including the Ohio Department of Agriculture Technical Development Program Levels 1 and 2, and 4R Nutrient Stewardship Certification. Complete training required by NRCS to become a Certified Conservation Planner.
- Assist NRCS with conservation project implementation including surveying, AutoCAD drawings, construction site inspections, as-builts.
- Provide leadership on agricultural outreach to landowners and producers on conservation practices through articles, electronic formats, and workshops.
- Act as the District’s Pollution Abatement Specialist by completing investigations, maintain forms and reports, working with landowners on solutions, and reporting to the Board of Supervisors and ODA.
- Advise and provide resources on forestry related issues. Review and interpret Timber Harvest Plans and Silviculture complaints, providing recommendation and updates to the Board of Supervisors. Participate in Tree Sale activities by providing input and assistance with distribution. Lead contact with Division of Forestry.
- Provide assistance on pond management, fish sale and annual workshops.
- Manage agriculture equipment rental program, scheduling, answering questions, and providing maintenance on two no-till drills and a straw mulcher. Manage sales of geotextile fabric and inventory.
- Manage and maintain SWCD vehicle fleet.

Additional Duties:

- Possess and maintain a working knowledge of current local, state and federal policies and best practices including natural resource management principles, and agricultural and urban development Best Management Practices.
- Proficient in Microsoft Office programs. Familiarity with Google Mail, Calendar and Drive. Experience with Arc GIS and AutoCAD useful.
- Willingness to perform a combination of technical office and outdoor field work.
- Ability to provide excellent customer service and promote agency mission.
- Ability to traverse uneven terrain in an outdoor environment and ability to carry and transport resource materials and equipment.
- Excellent communication, including written and verbal skills.

Pay is commensurate based on experience.

Print Name

Sign Name

Date