



Development Plan Review: Required Documents

Documents Required for Review:

1. One full-size (22" x 34" or larger) engineering plan set including a detailed Stormwater Pollution Prevention Plan (SWPPP) (U.S. EPA guidance documents are available at <https://www.epa.gov/npdes/developing-stormwater-pollution-prevention-plan-swppp>).
SWPPPs are typically incorporated into the engineering plan set as detailed plan sheets; however, they may also be accepted as a stand-alone document. A detailed SWPPP should be submitted for review at the Preliminary Plan stage, but Soil & Water usually defers full review of SWPPP sheets until the Construction Plan phase when all design work has been completed.
2. Long-term Stormwater Operations and Maintenance (O&M) Plan (Soil & Water guidance documents available at <https://lickingswcd.com/what-we-do/stormwater-management.html>).
An O&M Plan is required before the final plat can be approved. The O&M Plan should be submitted as a separate document for review at the Construction Plan phase.
The Plan will be recorded with the Licking County Recorder with the O & M Agreement. *For your information for filing the Plan with the Agreement: The Recorder's office requires all documents to use computer font size of at least 10 point; black or blue ink ONLY, no highlighting, margins of 1 inch on each side of page and bottom, 1.5 inches on the top margin. If the document does not conform to these guidelines, an additional \$20 recording fee is collected.

Additional Documents Requested for Review*:

3. Stormwater Calculations (Licking County Subdivision Regulations Article 6 calculations are required by the Licking County Engineers Office; Please provide Soil & Water with a copy)
4. In the case of wetland or streams on the property, provide any OEPA and/or Army Corps of Engineer permits issued.

*Soil & Water does not review these documents in its entirety, but a copy is kept on file.

Submit all documents to Licking County Soil & Water Conservation District:

Mail or deliver to:

Licking County Soil & Water Conservation District
ATTN: District Urban Technicians, Kyle Seitz and Joe Jarvis
771 East Main Street, Suite 100
Newark, OH 43055