



# Monthly Board Meeting

## March 12, 2024

The Licking County Soil and Water Conservation District Board of Supervisors met at 4:30 p.m. at the Ag Service Center- 771 E. Main St., Newark, OH 43055

Those present were:

Supervisors	District Staff	District Staff	NRCS	Associate Board	Guests
Bill Goodman	Kristy Hawthorne	Linda Nicodemus	Joe Koehler	Jeff Baker	
Ron Thompson	<del>Britney Stuller</del>	Deirdre Wise		Jeff Bates	
Rodney Tornes	Joe Jarvis	Harley Kirkingburg		Mamie Hollenback	
Seth Dobbelaer	Kyle Seitz	Nick Garavuso			
Kim Byce	Abbie Hogue	Briana Hodgson			
	Taylor Coy	Jenna Baer			

Chair Thompson called the meeting to order at 4:02 pm and led the Pledge of Allegiance.

- I. **BOARD PROFESSIONAL DEVELOPMENT-** Board discussed the strategic planning retreat and thanked the team for completing the survey for the process.
- II. **PUBLIC COMMENTS & STAFF REPORTS** – The Soil & Water team explained the agendas and displays planned for the March 15<sup>th</sup> Urban Consortium meeting, Local Work Group and 80<sup>th</sup> Anniversary celebration
- III. **CONSENT AGENDA**
  - a. Minutes of February 20, 2024 Board Meeting
  - b. Special Fund Financial Report- February
  - c. District Fund Financial Report- February
  - d. Aged Receivables Report
  - e. Cash Disbursements Report- March
  - f. Leave Balance Financial Obligation Report- 2, 3
  - g. Equipment over \$5,000.00: GIS Unit equipment purchase
  - h. Purchase/Payroll signing authority: Increase purchasing authority for Linda Nicodemus to \$5,000.00

Goodman inquired about the two late aged receivables. Hawthorne stated a letter with the latest invoice would explain that if not paid, the account would be turned over to the prosecuting attorney. Nicodemus explained the need for the GPS unit purchase request. Hawthorne requested the Stormwater Manager have authority for purchases up to \$5,000 and for payroll signing authority.

**Seth Dobbelaer moved to approve the Consent Agenda items a-h for February/ March 2024 Bill Goodman seconded. Motion carried unanimously.**

#### IV. OLD BUSINESS-

- a. Non-Disclosure Agreement with Tech Company – The document was provided to the board for review. In discussion with the Prosecuting Attorney’s office, they have a couple suggestions that the tech company could not agree upon. After review with Chad Amos, he agreed the Board could enter into the agreement for sponsorship and program funding.

**Seth Dobbelaer moved to approve non-disclosure agreement with Amazon Web Services, Kimberly Byce seconded. Motion carried unanimously.**

**V. NEW BUSINESS-**

- a. **Updated Hanover MOU-** The Hanover MOU was discussed at the December 2023 meeting. We do not have a record of the Board approval. Hanover has approved and executed the contract through their process.

**Seth Dobbelaer moved to approve the updated Hanover MOU and fee schedule, Rodney Tornes seconded. Motion carried unanimously.**

- b. **Camp Canopy \$400.00 scholarship-** Last year Soil & Water offered a Camp Canopy scholarship. The application was provided for review.

**Kimberly Byce moved to approve the \$400.00 Camp Canopy Scholarship, Seth Dobbelaer seconded. Motion carried unanimously.**

- c. **AEPP 2024 Authorizing Participation-** The resolution provided is to approve the 2024 applications to submit for funding.

**Bill Goodman moved to authorize participation with the 2024 AEPP, Seth Dobbelaer seconded. Motion carried unanimously.**

**VI. COMMITTEE AND OTHER REPORTS**

- a. NRCS Report- DC Joe Koehler- Joe provided an update on the contract deadline and current contract funding.
- b. District Report- Kristy Hawthorne
  - Urban Program update- Linda Nicodemus provided an update on the Annual Report and the priority projects the team is working on.
  - District Update- Kristy Hawthorne
    - 1. OEPA Central Ohio Rapid Growth Interim Master General Permit is currently open for Public Comments. Hawthorne described the permit and the concerns of the process. Tornes noted package sewer plants have been used for years and can solve problems with lack of sewer options. Hawthorne noted the concern is the long term operations and the number of plants that would be permitted in the watershed. Letters to OEPA from the Commissioners and Health Department were shared that oppose the permit. Hawthorne is to create a letter sharing Soil & Water’s concerns for the permit.
- c. Budget Committee- Chair Goodman -
  - Cash Basis – The report was submitted an February 28<sup>th</sup>, prior to Britney going on vacation. Since she was not available to answer questions, the Board tabled approval until April Board meeting.

- d. Grant Sub-Committee- Chair Dobbelaer & Byce –
  - The committee plans on continuing the program. The Board needs to encumber 2024 Grant Funds in the district fund.

**Kimberly Byce moved to encumber \$5,000.00 for the 2024 Conservation Mini-Grant, Seth Dobbelaer seconded. Motion carried unanimously.**

- The grant application will be open on April 1<sup>st</sup>.
- e. Policy/Personnel Committee- Chair Tornes -
  - Hawthorne noted ODA is offering HR Training on Monday, March 18<sup>th</sup> from 9am – 2pm in Cambridge. Bill Goodman is available to attend.
- f. Nominating Committee- Chair Byce – No report
- g. Board & Associate Board member reports

**Bill Goodman moved to adjourn at 5:52 pm, Kimberly Byce seconded. Motion carried unanimously.**

Respectfully submitted,

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Britney Stuller, Operations Coordinator LCSWCD

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Ron Thompson, Chair LCSWCD

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Bill Goodman, Secretary/Treasurer LCSWCD