



Monthly Board Meeting February 20, 2024

The Licking County Soil and Water Conservation District Board of Supervisors met at 4:30 p.m. at the Ag Service Center- 771 E. Main St., Newark, OH 43055

Those present were:

Supervisors	District Staff	District Staff	NRCS	Associate Board
Bill Goodman	Kristy Hawthorne	Linda Nicodemus	Joe Koehler	Jeff Baker
Ron Thompson	Britney Stuller	Deirdre Wise		Jeff Bates
Rodney Tornes	Joe Jarvis	Harley Kirkingburg		Mamie Hollenback
Seth Dobbelaer	Kyle Seitz	Nick Garavuso		
Kim Byee	Abbie Hogue	Briana Hodgson		
	Taylor Coy	Jenna Baer		

Chair Ron Thompson called the meeting to order at 4:37 pm and led the Pledge of Allegiance.

- I. BOARD PROFESSIONAL DEVELOPMENT-** H2Ohio Statewide rollout- Taylor Coy
 - a. Taylor discussed hand out and shared MyFarms website. He went over how to sign up and navigate the page. Each county has a specific allocation for the first year.
- II. PUBLIC COMMENTS & STAFF REPORTS**
 - a. Written report provided
- III. CONSENT AGENDA**
 - a. Minutes of January 9, 2024 Board Meeting
 - b. Special Fund Financial Report- January
 - c. District Fund Financial Report- January
 - d. Aged Receivables Report
 - e. Cash Disbursements Report- February
 - f. Leave Balance Financial Obligation Report- 26, 1, ~~2~~, ~~3~~
 - g. Special Fund transfer for Workers Comp
 - h. Overtime/Comp Time approval- listed on Cash Disbursement Report
 - i. Increasing Petty Cash from \$100 to \$200
 - j. Center for Watershed Protection National Conference- Hawthorne & Nicodemus attending

Bill Goodman moved to approve the Consent Agenda items a-i for January/February 2024, Rodney Tornes seconded. Motion carried unanimously.

Rodney Tornes moved to approve Kristy Hawthorne and Linda Nicodemus to attend the Center for Watershed National Conference, Bill Goodman seconded. Motion carried unanimously.

- IV. OLD BUSINESS-**
 - a. **Strategic Planning-** Retreat Date, Staff & Stakeholder Surveys
 - Kristy discussed the survey that would be going out for the Strategic Planning. She stated there would be one sent to staff and one sent out to stakeholders
 - Board Retreat will be held on March 9 from 9a-2p at Camp O’Bannon
 - b. **New Board Committees-** structure & members – tabled for now

V. NEW BUSINESS-

- a. Board appointed delegate for Ethics, Sunshine Law and Record Retention representative- Britney Stuller

Bill Goodman moved to delegate Britney Stuller as the representative for Ethics, Sunshine Law and Record Retention, Rodney Tornes seconded. Motion carried unanimously.

- b. **FEMA Grant-** Resolution from Commissioners to designate Soil & Water as Delegate
- Hawthorne met with Bev Adzic with the Licking County Commissioners and stated we may get the grant funds allocated to Soil & Water which would be state matchable
- c. **AWS Non-Disclosure-** agreement for AWS project

Bill Goodman moved to approve the Amazon NDA agreement once it is reviewed by the prosecuting attorney and updated with their suggested changes, Rodney Tornes seconded. Motion carried unanimously.

- d. **Grosse Brothers 319 Grant-** agreement
- Hawthorne discussed the project, she stated Soil & Water would apply for the remainder of the grant needed to finish the project.

Bill Goodman moved to approve the 319 Grant agreement, Rodney Tornes seconded. Motion carried unanimously.

VI. COMMITTEE AND OTHER REPORTS

- a. NRCS Report- DC Joe Koehler- written report provided
- Joe discussed Emily from Somerset has left NRCS and new staff does not start until May which is causing Joe to juggle between Licking and Somerset
 - NRCS is working through EQIP applications
 - They are working on a lot of new waterways

- b. District Report-
- Urban Program update- Linda Nicodemus
 1. Linda stated the team are working on getting invoices out
 2. Hanover MOU has been completed to request additional funds
 3. There have been 7 applicants for the Stormwater Specialist position. They are moving on to interviews
 4. Britney has sent out invoices for the MS4 Consortium
 5. Linda discussed the need for a handheld GIS tool. The urban team would benefit from having it and they are currently looking at pricing.
 - District Update- Kristy Hawthorne
 1. Kristy discussed Tayler going out with Chad Amos to check on the flown over Cover Crops. They discovered no plants are growing on the 4 fields that were checked
 2. Kristy stated in addition to the FEMA funds that she discussed with Bev Adzic, they also discussed the possibility of getting a hybrid/satellite site in another area of the county.
 3. Kristy discussed the need for a part-time Administrative Assistant to help in the office. She stated the funds we would receive from the FEMA funds state match would be enough to cover the new hire.

~~e. Building/Equipment/Safety Committee Chair~~

d. Budget Committee- Chair Goodman -

- Draft Cash Basis to review- due March 1st
- Audit Update – The CPA office has requested information to begin the 2022-23 audit
- e. Grant Sub-Committee- Chair Dobbelaer & Byce – no new updates
- ~~f. Program Committee Chair~~
- g. Policy/Personnel Committee- Chair Tornes -
 - Tayler Coy transfer of public service- motion needed

Rodney Tornes moved to approve Tayler Coy’s transfer of public service time and sick leave in the amount of 9 years, 4 months, 2 days of service time and 69.55 hours of sick leave, Bill Goodman seconded. Motion carried unanimously.

- Joe Jarvis job title change

Rodney Tornes moved to approve Joe Jarvis’ job title change from Urban Technician to Stormwater Specialist I, Bill Goodman seconded. Motion carried unanimously.

- h. Nominating Committee- Chair Byce – no new updates
- ~~i. Legislative Committee Chair~~
- j. Board & Associate Board member reports

Rodney Tornes moved to adjourn at 6:45 pm, Ron Thompson seconded. Motion carried unanimously.

Respectfully submitted,

Britney Stuller, Administrative Assistant LCSWCD

Ron Thompson, Chair LCSWCD

Bill Goodman, Secretary/Treasurer LCSWCD