



# Monthly Board Meeting October 10, 2023

The Licking County Soil and Water Conservation District Board of Supervisors met at 4:30 p.m. at The Grove by the River; 840 Hollander Street, Newark, OH 43055

Those present were:

Supervisors	District Staff	District Staff	NRCS	Associate Board	Guests
Bill Goodman	Kristy Hawthorne	Linda Nicodemus	<del>Joe Koehler</del>	<del>Jeff Baker</del>	Kevin Black
Ron Thompson	Britney Stuller	<del>Deirdre Wise</del>		Jeff Bates	Chad Amos
Rodney Tornes	<del>Joe Jarvis</del>	<del>Harley Kirkingburg</del>		<del>Mamie Hollenback</del>	
Seth Dobbelaer	Kyle Seitz	Nick Garavuso			
Kim Byce	<del>Brent Dennis</del>	<del>Briana Hodgson</del>			
	Abbie Hogue				

Chair Dobbelaer called the meeting to order at 4:35 pm and led the Pledge of Allegiance.

- I. BOARD PROFESSIONAL DEVELOPMENT-** none
- II. PUBLIC COMMENTS & STAFF REPORTS**
  - a. Written report provided
- III. CONSENT AGENDA**
  - a. Minutes of September 18, 2023 Board Meeting
  - b. Special Fund Financial Report- September
  - c. District Fund Financial Report- September
  - d. Aged Receivables Report
  - e. Cash Disbursements Report- October
  - f. Leave Balance Financial Obligation Report- 16, 17, 18
  - g. Overtime/Comp Time approval- listed on Cash Disbursement Report

**Bill Goodman moved to approve the Consent Agenda items a-g for September 2023 Ron Thompson seconded. Motion carried unanimously.**

- IV. OLD BUSINESS**
  - a. FEMA Grant Update**
    - The Commissioners have officially been awarded the Hazard Mitigation grant for \$328,000.00 to continue the work on flood mitigation in the South Licking River Watershed.
  - b. South Licking Watershed Conservancy District Projects**
    - Budget will be provided for cost share for various projects
    - Raccoon Creek Debris Field study, Snagging & Clearing Grant- USACE waiting for 2D Model to be complete by Silver Jackets. Feasibility study on hold and cost share has been requested.

- Flood Study- 2D Model complete- Final report has been submitted. Working through process for public record requests.
- c. **Central Ohio Water Group-** Tech Companies Sustainability projects
  - Global Tech company direct conversation with us about water quality projects and River Round Up
- d. **USGS Water Quality Monitoring Equipment & Testing-**
  - Equipment has been ordered. Bridge that gauge is installed on is going to be replaced in 2024. Working through where the equipment will reside during construction, etc. Commissioners have committed financial help for annual testing costs.
- e. **USEPA 9-Element Grant-**
  - Awarded \$15,000.00 to complete plans for Headwaters of Raccoon Creek and Mootz Run. Requesting quotes from engineering firms. Must begin process by December 1<sup>st</sup> and complete by June 30, 2024.

**V. NEW BUSINESS-**

**VI. COMMITTEE AND OTHER REPORTS**

- a. NRCS Report- DC Joe Koehler- off through October 16<sup>th</sup>
- b. District Report- Kristy Hawthorne
  - Urban Program update- Linda Nicodemus-
    1. Written report provided
    2. Linn Concrete update
      - a. Hearing has been rescheduled for October 27<sup>th</sup> at 1:30pm
      - b. Linda discussed the issues and stated they are costing tax payers
  - District Update- Kristy Hawthorne- how does board want to see this presented?
    1. Written report provided- Hawthorne asked the board how they would like to see the updates in the future. They have agreed to continue with emailed updates and written reports instead of having items listed as old business.
- c. Building/Equipment/Safety Committee- Chair Tornes-
  - Office by small conference room is officially empty and ready for us to move in! Cubicles and 2 computer drops ordered.
- d. Budget Committee- Chair Dobbelaer-
  - Committee met October 6<sup>th</sup>, draft budget will be reviewed at meeting
    1. Request for more time to get everything in order before presenting to the board. Special meeting a possibility if not granted an extension.
- e. Grant Sub-Committee- Chair Thompson-
  - Review Committee- Ron, Bill & Megan Evans
  - 9 applications submitted for this funding round
  - Currently being reviewed and scored by the committee
- f. Program Committee- Chair Byce-
  - Kim suggested looking into Kane Learning to assist with Strategic Planning

- g. Policy/Personnel Committee- Chair Goodman-
  - Committee met on October 6<sup>th</sup>, report out
  - Ag Technician position posted
  - AmeriCorp member recruitment- planned start date: December
  - Operations Coordinator position description

**Ron Thompson moved to approve Britney Stuller's promotion to Operations Coordinator at \$24.00/hour. Kim Byce seconded. Motion carried unanimously.**

- Licking County HR has updated the dress code policy. The Board needs to approve the new policy as part of the Soil & Water policy manual

**Rodney Tornes moved to approve the updated dress code policy from the Licking County Human Resources Ron Thompson seconded. Motion carried unanimously.**

- h. Nominating Committee- Chair Thompson-
  - Election going on through October 31<sup>st</sup>, see newsletter for voting dates/times
- i. Legislative Committee- Chair Goodman-
  - none
- j. Board & Associate Board member reports

**Bill Goodman moved to adjourn at 5:29 pm, Ron Thompson seconded. Motion carried unanimously.**

Respectfully submitted,

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Britney Stuller, Operations Coordinator LCSWCD

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Seth Dobbelaer, Chair LCSWCD

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Bill Goodman, Secretary/Treasurer LCSWCD