



Monthly Board Meeting June 18, 2024

The Licking County Soil and Water Conservation District Board of Supervisors met at 4:30 p.m. at the Ag Service Center- 771 E. Main St., Newark, OH 43055

Those present were:

Supervisors	District Staff	District Staff	NRCS	Associate Board	Zoom
Bill Goodman	Kristy Hawthorne	Linda Nicodemus	Joe Koehler	Jeff Baker	Richard Hall
Ron Thompson	Britney Stuller- Zoom	Deirdre Wise		Jeff Bates	Doug- PLI
Rodney Tornes	Joe Jarvis	Harley Kirkingburg- Zoom		Mamie Hollenback	
Seth Dobbelaer	Kyle Seitz	Nick Garavuso			
Kim Byce- Zoom	Abbie Hogue	Briana Hodgson			
	Taylor Coy	Jenna Baer			
	Joseph Platt				

*struck out= absent

Ron Thompson called the meeting to order at 4:39 pm and led the Pledge of Allegiance.

- I. BOARD PROFESSIONAL DEVELOPMENT- Precision Laser Instruments, Drone demonstration**
 - a. Doug and Richard brought a survey drone to demonstrate from Precision Laser Instruments
 - b. Presented examples of what the survey looks like when completed and went over setting up the drone and upkeep costs
 - c. Stated you can get days' worth of data in just a couple of hours
 - d. Went outside and demonstrated a drone flight for staff and board
- II. PUBLIC COMMENTS & STAFF REPORTS**
 - a. Team reports were distributed
- III. CONSENT AGENDA**
 - a. Minutes of May 14, 2024 Board Meeting
 - b. Special Fund Financial Report- May
 - c. District Fund Financial Report- May
 - d. Aged Receivables Report
 - e. Cash Disbursements Report- June
 - f. Leave Balance Financial Obligation Report- ~~9, 10~~
 - g. Overtime/Comp Time- listed on Cash Disbursement
 - ~~h. Special Fund line item transfer~~
 - i. Camp Canopy scholarships- total of 3. One funded by Granville Kiwanis and two by Soil & Water

Seth Dobbelaer moved to approve the Consent Agenda items a-h for May/June 2024; Rodney Tornes seconded. Motion carried unanimously.

IV. OLD BUSINESS-

- a. **FEMA Hazard Mitigation Grant-** Commissioners assigned Soil & Water as the grant's agent. Working on an update on status and how it will be managed
- b. **Grosse Brothers Wetland-** H2Ohio Wetlands grant agreement with ODNR was finalized and signed
 - Entered into contract with EDG (Environmental Design Group)
- c. **H2Ohio/MyFarms-**
 - We will be receiving approximately \$90,000.00 (\$45,000.00/year) to participate
- d. **MWCD Debris Removal Grant- Liberty Township-**Debris field on Concord Road is causing flooding and endangering a bridge. Grant submitted on behalf of the township. SWCD will enter into a contract with River Rangers for removal. Motion needed to enter into agreement with River Rangers for \$5,300.

Seth Dobbelaer moved to approve entering into an agreement with River Rangers for \$5,300.00. Bill Goodman seconded. Motion carried unanimously.

- e. **Licking County Foundation Proposal-** Unite for Nature was funded by the LC Foundation on May 16th, we entered into a contract with Kane Learning for services.
 - Contract has been signed

V. NEW BUSINESS-

- a. **H2Ohio Contribution Letter RCPP proposal-** Contribution letter stating the amount of contribution our district is providing. Motion needed
 - Hawthorne discussed the proposal
 - Method for additional funding through NRCS that focuses on grazing and livestock

Seth Dobbelaer moved to approve RCPP Letter of Support for the grant application. Rodney Tornes seconded. Motion carried unanimously.

- b. **NRCS MOU-** NRCS is meeting with the districts to find out what services you provide NRCS so that we can create a new MOU that is inclusive to all districts.
 - Hawthorne went over MOU draft
 - Koehler discussed how they are wanting things more inclusive
 - Meeting on July 12th at 10am via Zoom
 - Looking to discuss what Soil & Water offers NRCS

VI. COMMITTEE AND OTHER REPORTS

- a. **NRCS Report-** DC Joe Koehler- written report provided
 - Joe and Tayler working on Cover Crop seed issue
 1. Looking into new suppliers
 2. Going to talk to surrounding counties
 - Joe working between Licking and Perry County to train new staff
 - Carlton has accepted a new position within NRCS and will be leaving at the end of June

- b. District Report- Kristy Hawthorne
 - Urban Program update- Linda Nicodemus
 1. Working on getting mapping up to date
 2. Pataskala getting up to date, dealing with an audit
 3. Quote to update Pataskala MOU to add dry weather screening
 4. Working on final review of Stormwater Management Plan
 - District Update- Kristy Hawthorne
 1. Strategic Planning update
 - a. Will be working on 1st year goals at next meeting with Michelle
 2. LC Auditor’s request for program assistance. Meeting on May 15th to discuss Ag Security areas and CAUV inspections
 - a. Discussion on whether or not we should assist with CAUV inspections
 - b. Will look into contract options
 3. WateReuse Association- Hawthorne to attend One Water Conference in Sandusky
 - a. Hawthorne discussed benefits of attending conference

Kim Byce moved to approve Kristy attending the One Water Conference in Sandusky. Rodney Tornes seconded. Motion carried unanimously.

- c. Budget Committee- Chair Goodman –
 - Revenue sources for 2024
 1. Hawthorne distributed updated revenue sheets and discussed changes. Stated we will be receiving more revenue than budgeted
- d. Grant Sub-Committee- Chair Dobbelaer & Byce –
 - Commissioner Tim Bubb video for grant promotion
- e. Policy/Personnel Committee- Chair Tornes –
 - Team Member evaluation

Bill Goodman moved to approve Abbie Hogue’s merit raise from \$20.00 to \$ 21.65 (3.1%). Rodney Tornes seconded. Motion carried unanimously.

- Office organization and workload
 1. Hawthorne discussed the need for a part-time Administrative Assistant that would work under Britney.
 - a. Part-time would work with our budget
 2. Hawthorne stated that due to the budget and not knowing what we will get next year, a Program Manager is not feasible at this time.

Rodney Tornes moved to approve posting the part-time (approximately 32 hours/week) Administrative Assistant job. Bill Goodman seconded. Motion carried unanimously.

- f. Nominating Committee- Chair Byce –
 - Committee Calendar for October election included in board packet
 - Potential candidate- Leigh Ann Miller
- g. Board & Associate Board member reports

Rodney Tornes moved to adjourn at 7:01 pm, Bill Goodman seconded. Motion carried unanimously.

Respectfully submitted,

Britney Stuller, Operations Coordinator LCSWCD

Ron Thompson, Chair LCSWCD

Bill Goodman, Secretary/Treasurer LCSWCD